

Staying safe in school rules

As well as our regular day to day school rules, these new 'staying safe in school' rules must be followed and read alongside our behaviour policy.

If you need assistance to understand and/or to follow these rules you must notify a member of the school staff so that they can assist you.

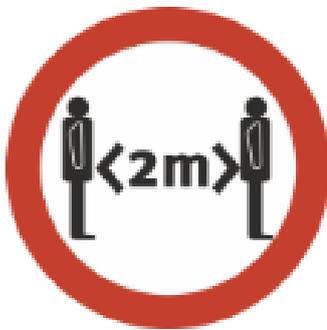
1. Listen



Always listen to school staff; they have your best interests and the interests of the school community at the heart of their decisions and instructions.

Please note that once the school has reopened, school staff may communicate further rules that must be followed and which will also be subject to the school's behaviour policy.

2. Keep apart



Stay 2 metres away from others during the school day, including your sibling/s. 2 metres is a similar length to 6 footsteps.

Only one pupil will be allowed to enter the toilet block at a time. When attending the toilet, please line up along the corridor and stay 2 metres away from others, following the signs located around the school.

At lunch and break times, when lining up for food and/or drinks please keep the same 2 metre distance away from others; there will be markers located around the school to help you.

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3. Wash your hands



Carefully wash your hands for 20 seconds with soap and water often throughout the day, to include on arrival at school as well as before and after eating.

TIP: To help make sure that you wash your hands for 20 seconds, try singing the happy birthday song in your head. You should also use the hand sanitisers located around the school.

4. 'Catch it, bin it, kill it'



Carefully blow your nose with a tissue away from others. Put the tissue in the tissue bin and wash your hands and/or use the hand sanitiser located around the school.

5. Stay with your class group



Class groups should stay together throughout the school day, including lunch and break times, staying 2 metres away from each other at all times.

Your class teacher will let you know your new lunch and break time.

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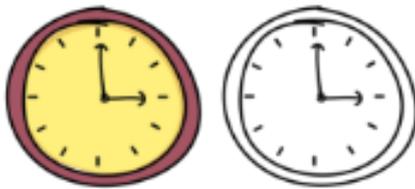
6. Speak up



If unwell, please speak with your class teacher as soon as possible. Your parent/carer will be called to collect you, and depending on how you are feeling, you may be asked to stay at home for a period of time as recommended by government guidance.

While waiting for your parent/carer to collect you, where possible you will be supervised in a closed room with an open window until collected.

7. Pick up and drop off



Please stick to your new drop-off and collection time and location as communicated to you by the school.

8. Avoid crowds



If driving is not an option, consider walking or cycling to and from school where possible and if it is safe to do so.

If you need to use public transport, please follow the government guidance. If you have any concerns or difficulties in respect of your transport, please contact a member of the school staff.

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9. Hands away



Please keep your hands to yourself and do not touch others at school.

Please keep your hands away from your mouth, eyes and nose to help the school prevent the spread of germs.

Avoid where possible opening doors and/or windows.

10. Stop, Look, Listen and Go.



There will be signs and/or arrows around the school to remind you to keep 2 metres away from others and to follow the one way system in place when walking around the school. These signs are here to help keep you safe. Please follow them carefully.

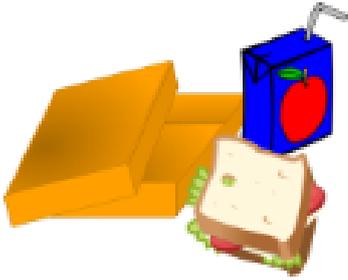
11. No sharing

Please do not touch or use the belongings of others. If you need equipment or assistance with your work please speak with your class teacher.



You must not use any school equipment, or any outdoor or indoor play equipment, without your class teacher's permission.

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Please do not touch or eat anyone else's food or drink at school. Please speak with your class teacher if you have any difficulties.

12. Take extra care



To control the spread of germs at school please take extra care with washing your hands and keeping your distance.

Pupils do not need to wear face coverings or masks at school.

A face covering should not be worn in any circumstance by those who may not be able to handle them as it may increase the risk of spreading germs.

Rewards will be given throughout the school day to reinforce the importance of these new rules.

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This is a difficult time and we understand that it may take a while to adjust to these new rules.

Action for not following these rules will not be taken lightly. However, if you ignore these rules or purposefully act in a way that could harm the school community, consequences to include possible permanent exclusion may be considered. Any such decision will however depend on the circumstances as well as the school's risk assessment, which may include input from third parties such as the local authority, and will be in line with the school's legal duties under the Equality Act 2010, the Special Educational Needs and Disability Code of Practice, as well as the school's SEN/Equality Policy.

Possible consequences

Behaviour incident	Action to be taken	Possible sanction
Forgetting one of the staying safe in school rules.	A gentle reminder	
Repeatedly forgetting one of the staying safe in school rules.	We will discuss the staying safe in school rules and the understanding of such with the pupil and their parent/carer.	Possible level 1/2 sanction depending on the school's investigation and risk assessment.
Ignoring the staying safe in school rules.	We will undertake an investigation and conduct an informed risk assessment involving parents/carers and other agencies where appropriate.	Possible level 1-4 sanction depending on the school's investigation and risk assessment.
Purposefully acting in a way to harm the school community; to include but not limited to the following acts: Spitting at another person. Coughing or sneezing at another person. Purposefully touching another person or their belongings to include food, drink and equipment.	We will agree an action plan to ensure the safety of the pupil and the school community following our informed risk assessment which may result in alternative options for learning or possible sanctions being considered.	Possible level 1-4 sanction depending on the school's investigation and risk assessment.

Signed statement

I understand that these new staying safe in school rules are in force to ensure my safety and the safety of the school community and I agree to comply with them on my return to school.

Signed by Pupil	Signed by Parent
Name:	Name:
Signature:	Signature:
Date:	Date: