



Our Lady Catholic Primary School

Reporting to Parents



The Diocese of Westminster Academy Trust
A Catholic Academy

November 2022

We promote a very strong partnership between staff and parents and work hard to ensure parents are regularly informed of their child's progress.

Whilst we advise parents not to try to speak to teachers at the beginning of the day all teachers take their classes to the playground at the end of the day and are available to discuss minor issues.

Parents can make an appointment to speak to the teacher by contacting the school office or via their child's class email account.

Parent Consultation Evenings are held

- Autumn term – October
- Spring term – February
- Summer term end – Discussion of school reports

We hold a face to face parent workshop in the autumn term to inform parents about the curriculum expectations for the term ahead. In the spring term, Year R/1/3/4/5 are sent information in the form of a power point and Years 2 and 6 parents are invited to attend a SATs workshop.

At the Parent Consultation Evening children's progress is indicated against national expectations.

School Reports

These are sent out towards the end of the summer term and include opportunities for parents and pupils to comment. Parents can also meet with the teacher to discuss the report by appointment. These reports include the SAT results/assessments for Year 2 and Year 6 children also a comparison with the previous years and national figures. Year 1 children will have phonics testing which is reported to parents. Children who have music lessons from peripatetic music teachers also receive a report from their teachers.

Throughout the year there are various parent evenings for assessment, transition between key stages, reading talks, new intake assembly, sex education, school residential trips and curriculum meetings.

One appointment per family will be offered to discuss your child's progress to ensure consistency of reporting. Separate appointments may be offered in exceptional circumstances at the discretion of the Headteacher.